



Cabinet Office

CARBON REDUCTION PLAN GUIDANCE

RM6116 Network Services 3

Notes for Completion

Where an In-Scope Organisation has determined that the measure applies to the procurement, suppliers wishing to bid for that contract are required at the selection stage to submit a Carbon Reduction Plan which details their organisational carbon footprint and confirms their commitment to achieving Net Zero by 2050.

Carbon Reduction Plans are to be completed by the bidding supplier¹ and must meet the reporting requirements set out in supporting guidance, and include the supplier's current carbon footprint and its commitment to reducing emissions to achieve Net Zero emissions by 2050.

The CRP should be specific to the bidding entity, or, provided certain criteria are met, may cover the bidding entity and its parent organisation. In order to ensure the CRP remains relevant, a Carbon Reduction Plan covering the bidding entity and its parent organisation is only permissible where the detailed requirements of the CRP are met in full, as set out in the Technical Standard² and Guidance³, and all of the following criteria are met:

- The bidding entity is wholly owned by the parent;
- The commitment to achieving net zero by 2050 for UK operations is set out in the CRP for the parent and is supported and adopted by the bidding entity, demonstrated by the inclusion in the CRP of a statement that this will apply to the bidding entity;
- The environmental measures set out are stated to be able to be applied by the bidding entity when performing the relevant contract; and
- The CRP is published on the bidding entity's website.

Bidding entities must take steps to ensure they have their own CRP as soon as reasonably practicable and should note that the ability to rely on a parent organisation's Carbon Reduction Plan may only be a temporary measure under this selection criterion.

The Carbon Reduction Plan should be updated regularly (at least annually) and published and clearly signposted on the supplier's UK website. It should be approved by a director (or equivalent senior leadership) within the supplier's organisation to demonstrate a clear commitment to emissions reduction at the highest level. Suppliers may wish to adopt the key objectives of the Carbon Reduction Plan within their strategic plans.

¹ Bidding supplier or 'bidding entity' means the organisation with whom the contracting authority will enter into a contract if it is successful.

² Technical Standard can be found at:

https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/991625/PPN_0621_Technical_standard_for_the_Completion_of_Carbon_Reduction_Plans__2_.pdf

³ Guidance can be found at:

https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/991623/Guidance_on_adopting_and_applying_PPN_06_21__Selection_Criteria__3_.pdf

A template for the Carbon Reduction Plan is set out below. Please complete and publish your Carbon Reduction Plan in accordance with the reporting standard published alongside this PPN.

Carbon Reduction Plan Template

Supplier name: NTT UK Limited

Publication date: 20.12.2022

Commitment to achieving Net Zero

NTT UK Limited is committed to achieving Net Zero emissions by 2040 across our whole value chain, including Scope 1, 2 and 3.

Baseline Emissions Footprint

Baseline emissions are a record of the greenhouse gases that have been produced in the past and were produced prior to the introduction of any strategies to reduce emissions. Baseline emissions are the reference point against which emissions reduction can be measured.

| | |
|--|---------------------------------|
| Baseline Year: 2021 (fiscal 2021) | |
| Additional Details relating to the Baseline Emissions calculations. | |
| <i>Please note our baseline emissions and basis of reporting document are available on this link (page 4/5): https://services.global.ntt/-/media/ntt/global/insights-and-resources/brochures-2/sustainability-brochure_v5.pdf?rev=6ed52a50019d44338a263aa6ad737405</i> | |
| Baseline year emissions: | |
| EMISSIONS | TOTAL (tCO₂e) |
| Scope 1 | c. 15,000 |
| Scope 2 | c. 370,000 |
| Scope 3 (Included Sources) | C. 7,730,000 |

| | |
|------------------------|--------------|
| Total Emissions | c. 8,110,000 |
|------------------------|--------------|

Current Emissions Reporting

| | |
|--|---------------------------------|
| Reporting Year: 2021 | |
| <i>Please note our next update will be published in May 2023</i> | |
| EMISSIONS | TOTAL (tCO₂e) |
| Scope 1 | c. 15,000 |
| Scope 2 | c. 370,000 |
| Scope 3 (Included Sources) | C. 7,730,000 |
| Total Emissions | c. 8,110,000 |

Emissions reduction targets

NTT UK Limited follow the 1.5 degree pathway of SBTi targets and have submitted for validation Net Zero targets as per above.

SBTi Commitment (review and validation date Feb 2023) - NTT Ltd commits to reduce absolute Scope 1 and 2 GHG emissions 90% by FY2030 from a FY2021 base year. NTT Ltd also commits to reduce absolute scope 3 GHG emissions from purchased goods and services, capital goods, use of sold products, and fuel- and energy-related activities by 42% within the same timeframe.

Carbon Reduction Projects

Completed Carbon Reduction Initiatives

The following environmental management measures and projects have been completed or implemented since the 2021 baseline.

We are agreeing decarbonization plans globally across our regions and service divisions, including but not limited to the introduction of energy efficiency measures, renewable energy, electrical vehicles, consolidation of real estate footprint and hybrid work, less carbon-intense products and services (software defined infrastructure, migration to cloud, green data centres).

In the future we hope to implement further measures such as:

- 100% renewable energy in data centres by 2030, and in offices by 2035
- 50% reduction in business travel by 2025 compared to 2019

Declaration and Sign Off

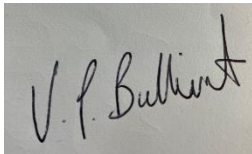
This Carbon Reduction Plan has been completed in accordance with PPN 06/21 and associated guidance and reporting standard for Carbon Reduction Plans.

Emissions have been reported and recorded in accordance with the published reporting standard for Carbon Reduction Plans and the GHG Reporting Protocol corporate standard⁴ and uses the appropriate Government emission conversion factors for greenhouse gas company reporting⁵.

Scope 1 and Scope 2 emissions have been reported in accordance with SECR requirements, and the required subset of Scope 3 emissions have been reported in accordance with the published reporting standard for Carbon Reduction Plans and the Corporate Value Chain (Scope 3) Standard⁶.

This Carbon Reduction Plan has been reviewed and signed off by the board of directors (or equivalent management body).

Signed on behalf of the Supplier:

A rectangular box containing a handwritten signature in black ink that reads "V. P. Bullivant".

Vicky Bullivant
Senior Vice President, Sustainability

Date: 20/12/2022

⁴ <https://ghgprotocol.org/corporate-standard>

⁵ <https://www.gov.uk/government/collections/government-conversion-factors-for-company-reporting>

⁶ <https://ghgprotocol.org/standards/scope-3-standard>